

THE SAN FRANCISCO RBS FAMILY CONNECTIONS PROGRAMS

IMPLEMENTATION SUPPORT TOOLS

The RBS Implementation Team has prepared 4 tools to assist the 3 Family Connections Programs and county child welfare and mental health staff with the task of getting our programs up and running.

The first is the **Desk Guide**. This is a quick, four-page introduction to the programs and explains the children and families they are designed to serve, the components of the programs, the basic roles of program and county staff, and what the course of care will include.

The second is the **Operations Manual**. This is a detailed description of the programs, the roles of county and program staff, and the process for referrals, enrollment, managing utilization, claiming and reimbursement, placement changes, discharge and disenrollments.

The third is the **Planning Guide**. This explains how the Family Support Teams for each enrolled child and family will be facilitated and how the Comprehensive Care Plan will be used to align all of the efforts of the Family Connection Program with the other services and programs that the child and family may also be participating in, such as educational, psychological and adult services.

The fourth is the **Program Guide**. This document explores in depth the support, interventions and treatments that will be delivered through the Family Connections Program to help reunite enrolled children with their families.

All four documents are working drafts. They will undoubtedly have to be modified once the programs are up and running and the necessary adjustments in the initial plans have been made to accommodate the reality of the needs of the families, community and the programs.

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